



Liz Hunter

Qualifications Summary

Liz is a CPA and highly qualified accounting professional with over 20 years of in-depth strategic and financial experience (including international), covering all aspects of hands-on GAAP general ledger accounting, financial reporting and forecasting. She has a solid background ensuring robust internal controls and well-documented procedures. Liz is passionate about continuous improvement and routinely finds ways to solve problems and streamline, automate or re-engineer processes to save time and costs.

Core Expertise

• General Ledger Accounting • Chart of Accounts • Reconciliations • Month-end Close • Financial Statements • Payroll & 1099 • Job Costing-WIP-Percentage of Completion • Internal Controls • Policies & Procedures • Banking-Treasury • Credit Card Mgmt. • Budgeting-Forecasting-Analysis • B&O Excise Taxes (WA) • Accounting System Set-up or Integration • Acquisitions Accounting • Staff Training & Supervision • External Audit Support • Process Improvement • Strategic Planning •

Professional History

ASP	Consultant	
Hunter PR	Consultant	2006 - Current
Ednetics	Controller / Accounting Manager	2022-2023
Family Resource Home Care	Controller	2020-2021
Magnuson Company	Controller	2020
Brooklyn Iron Works	Director of Finance	2018-2019
Amos R. Hunter, PS and Greg Casey Law Offices, PS	Director of Finance / Sr. Accounting Manager	7 years
World Vision	Strategic Planning Mgr. & Financial Analyst	1 year
Levi Strauss & Co	VP Finance, Director of Finance, Procedures & Controls Mgr., Supervising Sr. Auditor	11 years
PricewaterhouseCoopers	Auditor	3 years

Accomplishments

- Reduced time needed for month-end close by as much as half
- Identified and saved costs from a few thousand dollars to \$950k per year
- Cleaned and reorganized old accounts, re-designing many regular accounting processes for faster completion and increased accuracy
- Helped implement strategic planning processes with significant positive impact on performance
- Developed new streamlined, user-friendly management reports and commentaries for decision-making
- Key role in establishing from scratch a successful \$25 million international subsidiary

Education / Licenses

- CPA, State of California
- Bachelor's Degree, Accounting (*Pepperdine University*)
- Master's Degree, International Business (*St. Mary's College*)
- Entrepreneurship degree in progress (*EWU*)

Software

- QuickBooks Desktop Pro and Enterprise • QuickBooks Online • NetSuite (ERP) • Sage 100 Contractor (ERP)
- Expensify • Concur • Bill.com • multiple payroll systems • LeaseQuery • Excel • Office 365