



Liz Hunter

Qualifications Summary

Liz is a CPA and highly qualified accounting professional with over 20 years of in-depth strategic and financial experience (including international), covering all aspects of hands-on GAAP general ledger accounting, financial reporting and forecasting. She has a solid background ensuring robust internal controls and well-documented procedures. Liz is passionate about continuous improvement and routinely finds ways to solve problems and streamline, automate or re-engineer processes to save time and costs.

Core Expertise

• General Ledger Accounting • Chart of Accounts • Reconciliations • Month-end Close • Financial Statements • Payroll & 1099 • Job Costing-WIP-Percentage of Completion • Internal Controls • Policies & Procedures • Banking-Treasury • Credit Card Mgmt. • Budgeting-Forecasting-Analysis • B&O Excise Taxes (WA) • Accounting System Set-up or Integration • Acquisitions Accounting • Staff Training & Supervision • External Audit Support • Process Improvement • Strategic Planning •

Professional History

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|---|---|----------------|
| ASP | Consultant | 2023 – Current |
| Hunter PR | Consultant | 2006 – Current |
| Ednetics | Controller / Accounting Manager | 2022 – 2023 |
| Family Resource Home Care | Controller | 2020 – 2021 |
| Magnuson Company | Controller | 2020 |
| Brooklyn Iron Works | Director of Finance | 2018 – 2019 |
| Amos R. Hunter, PS & Greg Casey Law Offices | Director of Finance / Sr. Accounting Mgr. | 7 years |
| World Vision | Strategic Planning Mgr. / Financial Analyst | 1 year |
| Levi Strauss & Co | VP Finance, Director of Finance, Procedures & Controls Mgr., Supervising Sr. Auditor, Auditor | 11 years |
| PricewaterhouseCoopers | Auditor | 3 years |

Accomplishments

- Reduced time needed for month-end close by as much as half
- Identified and saved costs from a few thousand dollars to \$950k per year
- Cleaned and reorganized old accounts, re-designing many regular accounting processes for faster completion and increased accuracy
- Helped implement strategic planning processes with significant positive impact on performance
- Developed new streamlined, user-friendly management reports and commentaries for decision-making
- Key role in establishing from scratch a successful \$25 million international subsidiary

Education / Licenses

- CPA, State of California
- Bachelor's Degree, Accounting (*Pepperdine University*)
- Master's Degree, International Business (*St. Mary's College*)
- Entrepreneurship degree in progress (*EWU*)

Software

- QuickBooks Desktop Pro and Enterprise • QuickBooks Online • NetSuite (ERP) • Sage 100 Contractor (ERP)
- Expensify • Concur • Bill.com • multiple payroll systems • LeaseQuery • Excel • Office 365