



Jody Paddack

Qualifications Summary

Jody is a hands-on accounting professional with broad experience across for profit and nonprofit industries through her career in public accounting, private industry, and consulting. With an objective, experienced perspective, she excels in performing, managing, and training all accounting functions. Jody is adept at distilling complexity and clarifying presentations to increase understanding. She has a passion for teaching and the capacity to help others increase their personal effectiveness.

Skills & Experience

Accounts Payable • Accounts Receivable • Journal Entries • General Ledger • Bank and Credit Card Reconciliations • Benefits Administration • Financial Modeling and Forecasting • Profitability Analysis • Inventory Control • Fund Accounting • Grant Management and Reporting • Variance Analysis

Professional History

Food Northwest - Controller	2015 - 2020
JP Accounting - Owner	1994 - 2015
Sunrise Pipe & Supply – Accounting Manager, Controller	1987 - 1994
MacDonald, Maxwell, Jacobs, Biskar – Staff Accountant	1985 - 1987
Suran & Company – Staff Accountant	1982 - 1985

Accomplishments

- Streamlined multiple accounting environments by analyzing process, identifying essential functions, formalizing effective procedures, and eliminating unnecessary steps
- Reduced month-end reporting timeframe from months to days
- Created consistent financial reporting protocols including format, content, and timelines
- Built and maintained company budgets with input / ownership from departments
- Renegotiated lease to reduce cost by more than 50%, renegotiated bank loans for favorable terms
- Designed and implemented inventory renumbering system with bill of materials, incorporating smart segments to increase understanding of component usage, converted system from standard to average costing to increase accuracy and reduce variances, monitored and updated overhead factors

Education and Certifications

- BA in Business Administration – Accounting, Portland State University

Software and Programs

- Quick Books Pro-Advisor